

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, November 13, 2012
High School Library

Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.

Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, M. Nelson, G. Preston, and M. Stauffenberg – six (6). Absent – L. Murray one – (1).

Also present: Supt. Russert, K. Meyer, R. Schnitzler, K. Flannigan, J. Palicki, D. Conrad, A. Furbee, C. Majerski, J. Emerson, C. Creek, J. Emerson, T. Steele, J. DePoister, and Clerk Fortin – fourteen (14)

Visitors: P. Russert, J. O'Reilly, A. Verducci (Gilbane Project Manager), and students and their family members being recognized for PS&E high test score achievement – approximately 25 total visitors.

Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.

Additional Items Moved by Hofmeister, seconded by Dodge to approve the additional agenda items as follows:

IV. Consent Agenda

C. Resignations

- John Martin, High School Girls Assistant Basketball coach effective November 6, 2012.

D. FMLA

- Jennifer Thiesen, Elementary School paraprofessional from November 16, 2012 for approximately two weeks.
- Marcia Klasey, Middle School Special Education Teacher from November 29, 2012 for approximately one week.

E. Employments for the 2012-2013 School Year

- Kim Christiansen, Substitute bus aide at \$9.50 per hour.

F. Employments Contingent Upon Successful Completion of Paperwork

- Shannon Carney, Substitute Bus Driver
- Denise Daly, High School PRIDE Paraprofessional
- David Huish, Substitute Bus Driver
- Authorization for Superintendent to hire an educational interpreter
- Authorization for Superintendent to hire an one-on-one paraprofessional, with excellent sign language skills
- Authorization for Superintendent to hire a District grounds maintenance employee
- Authorization for Superintendent to hire a Middle School assistant wrestling coach
- Authorization for Supt. to hire a Middle School lunch supervisor

I. Rescind October 23rd, 2012 Employment Contingent Upon Successful Completion of Paperwork

- Janet Had, Middle School lunch supervisor

J. Separations

- Chad Skyberg, District Grounds Maintenance employee effective November 13, 2012.

Ayes: Hofmeister, Dodge, Mallaney, Nelson, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Public Hearings/
Petitions/

Director of Curriculum and Assessment, Cathy Creek, recognized a select group of students and their families for high student achievement on High School PSAT test scores.

There was no PTO report this evening.

Reports of Committees

Building Committee – Chairman Gary Preston reported the committee met on Tuesday regarding the Elementary School progress. Adam Verducci, Gilbane Project manager, reported the following:

- Interior masonry walls
 - Early Childhood – 100% complete
 - Administration – 100% complete
 - Multipurpose – 70% complete
 - Kindergarten – 85% complete
- Roofing nail base, insulation and vapor barrier nearly complete in all areas. The metal fascia and gutter installation has started. Ductwork, gas piping, fire sprinkler piping, and overhead plumbing are underway.
- The metal panels have been traced and should be here in two to three weeks.
- Metal framing
 - Top of wall, ceiling, and soffit framing is nearly complete in Early Childhood area.
 - Started wall framing in the Administration section.
 - Started top of wall framing in the Kindergarten section.
- Installation of temporary window and door openings protection is complete.
- Temporary heat to begin next week.
- Windows are expected to be delivered the last week in November.
- The new parking lot stabilization and base has been installed.
- Pavement pending with weather.
- Cost update – total cost balance is \$8,950,702 to finish including retainage. The building is 45.5% complete with expenditures of \$4,873,840.79

Member Murray arrived at 6:50 p.m.

Finance Committee – Chairman Mallaney reported the committee met tonight to discuss the tax levy. It was recommended to approve the public hearing date and adopt at the December meeting. Also discussed were contract agreements and Scholastic Reading. It was agreed to approve the renewals presented. The committee also approved the allowance to upgrade the grease trap, spoke about the Health Care Affordability Act, reviewed the revenue update, as well as the finance packet.

Curriculum, Instruction, and Assessment Committee – The committee did not meet because of scheduling conflicts.

Technology Committee – Tom Steele reported the committee met early this month and will not meet in December. This was a big meeting regarding the one to one deployment. There will be parent, staff and student meetings regarding the deployment of one to one computing in 5th grade. There were just a few tech glitches, but well accepted, the students should be able to take them home soon. If funds were available, the committee would like to see devices go to sixth grade next year, as well as deploy in the 4th grade. If the State pays the money that is owed the District, it would make it a financial possibility. Google came out with new Google Chrome book pricing. This would be a golden opportunity at \$229 each.

Consent Agenda Moved by Dodge, seconded by Nelson to approve the Consent Agenda as presented:

A. Minutes

- Regular Board minutes of October 23, 2012
- Executive Session of October 23, 2012

B. Financial Reports

- Summary of Cash/Investment/Fund Balances
- M-T-D/Y-T-D Revenue/Expenditure Summary Reports
- Cost Analysis – Education; Cost Analysis – O & M
- Revenue Report
- Expenditure Report
- O & M Gas and Electric Expenditure Report
- Food Service Report
- Payroll Extras Report
- Imprest Check Report
- Accounts Payable Report
- ISDLAF Report
- Activity Account Reports
- Additional Accounts Payable

C. Resignations

- Rebecca Williams, Illinois School for the Deaf Paraprofessional – effective August 31, 2012
- Linda Medina, Illinois School for the Deaf Paraprofessional - effective August 31, 2012
- Kathy Barnett, Illinois School for the Deaf Paraprofessional - effective August 31, 2012
- Sara Wilson, Illinois School for the Deaf Paraprofessional - effective August 31, 2012
- Benny Testa, Substitute Custodian - effective October 29, 2012
- John Martin, High School Girls Assistant Basketball Coach effective November 6, 2012

D. FMLA Requests

- Laura LoCascio, Head Cook – intermittent leave beginning November 5, 2012
 - Jennifer Thiesen, Elementary School paraprofessional from November 16, 2012 for approximately two weeks
 - Marcia Klasey, Middle School Special Education teacher from November 29, 2012 for approximately one week.
- E. Employment for the 2012-2013 School Year
- Erica Lehnus, Middle School Spelling Coach
 - Megan Tamblyn, Middle School Paraprofessional – effective October 30, 2012
 - Joseph Souligne, Student Services Administrative Assistant – effective November 5, 2012
 - Danielle Ballard, Three hour Food Service Employee – effective October 31, 2012
 - Amy Hoffman, High School Special Education Teacher long term Substitute from approximately November 22nd to February 1st. 2013 (from paraprofessional position)
 - Kim Christiansen, substitute bus aide at \$9.50 per hour
- F. Employments Contingent Upon Successful Completion of Paperwork
- Daniel Snipes, High School Play Director – for the 2012-2013 school year
 - Authorization for Superintendent to hire Substitute Bus Drivers
 - Authorization for Superintendent to hire two Paraprofessionals
 - Shannon Carney, Substitute bus driver
 - Denise Daly, High School PRIDE Paraprofessional (November 19, 2012)
 - David Huish, Substitute bus driver
 - Authorization for Superintendent to hire an educational interpreter
 - Authorization for Superintendent to hire a one-on-one paraprofessional, with excellent sign language skills.
 - Authorization for Superintendent to hire a District grounds maintenance employee
 - Authorization for Superintendent to hire a Middle School Assistant Wrestling Coach
 - Authorization for Superintendent to hire a Middle School Lunch Supervisor
- G. Boys and Girls High School Basketball program fundraisers (scratch off tickets).
- H. High School Wrestling Team fundraiser from November 14, 2012 – December 19, 2012 – pancake dinner.
- I. Rescind Janet Had, Middle School Lunch Supervisor employment (October 23rd, 2012)
- J. Separation – Chad Skyberg, District Grounds maintenance employee effective November 13, 2012.

Ayes: Dodge, Nelson, Hofmeister, Mallaney, Murray, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Unit Office Supt. Russert reported on the following:

A. Report Good News

- Girls Volleyball had a great season this year. **Freshman:** Season Record 20-1,

1-8 Conference record: 15-1, 1-8 Freshman Conference champions, 1-8 Freshman Conference Tournament Champions; **Sophomores**: Season Record 17-1, 1-8 Conference Record: 9-1, 1-8 South Division Sophomore Conference Champions, Seneca Tournament Champions; **Varsity**: Season Record: 26-9, 1-8 Conference Record: 7-3, 1-8 South Division Conference – 2nd place, Manteno Early Bird Tourney – 2nd place Seneca Tourney Champions, Manteno Invite Tourney – 2nd place, BBCHS Tourney – 7th place. **I-8 All-Conference Team**: Amber Hopf, Karli Shields, Alexis Gilbert. **All-Area**: Amber Hopf, Alexis Gilbert, **All-Area Honorable Mention**: Karli Shields, Maren Wiltshire, Courtney Posing, Jocelyn LeSage

- Girls' volleyball hosted the "Volley for the Cure" match against Herscher on October 18th against Coal City. The event raised \$600 which will be donated to the Susan B. Komen Foundation.
- The varsity football team had a good regular season with an overall record of 5-4. The team once again made it to the first round of playoffs, for the third consecutive year in Rock Island, IL
- The top four winners of the 8th grade science fair who each received top honors (medallion winners) were:
 - a. Leah Selk-Which type of candy stretches the farthest?
 - b. Brennah Townsend-What does the height of a ramp need to be in order for a marble to go around a loop?
 - c. Justin McClain-How does the type of milk affect the amount of color swirl?
 - d. Megan Richardson-Which brand of microwave popcorn pops the most kernels?

All four winners will compete in the regional science fair held at Lakeland College, in Mattoon on March 2, 2013. There were so many great 8th grade projects that the following students will be offered the option to also attend the regional science fair: Connor McCormick, Taylor Gilliam, Skylar Timm, Alex Pavloski, McKayla Lockwood, Cole Wren, Jordyn Shipp, Ryan Kleszynski, Jon Had, and Kylie Zawisza

- The High School PRIDE Program received a \$2,000 grant from the Exxon Mobil Corporation Matching Gift Program. The grant money will go towards equipment, T-shirts and track uniform purchases for all athletes.
- There were staff members in the news for Project ACES (All Children Exercising Simultaneously). Elementary School PE Teacher, Sue Liss and Kristi Rice were photographed walking with students featured in the Illinois Journal for Health, Physical Education, Recreation, and Dance.
- The box top collection had a record breaking total of \$7,899.19. The total will be divided between the four school libraries.
- Our PTO is doing amazing work with their fundraising events. The Walkathon raised \$17,251.26 in pledges. The Ford Drive 4UR School raised approximately \$3,000 (not officially calculated yet). PTO will also be hosting a Holiday Shop on November 30th, 6:00 - 9:00 p.m. and on December 1st, 9:00 a.m. to 1:00 p.m. at the Elementary School.
- The Robotics team has raised \$5,450.00 so far towards their goal of \$8,000.00 for their trip to Fort Smith, Arkansas for the Frontier Trails BEST Regional Competition which starts on November 30, 2012.

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- Think Fun Game Night is a family game night scheduled for December 6th, 6:00 to 7:30 p.m. at the Elementary School. This is a fundraising event for the Gifted Program.

Supt. Russert gave the tentative Tax Levy presentation regarding the tentative levy and the Truth in Taxation Resolution and Notice for Publication. Supt. Russert gave kudos to Dave Conrad for updating the levy document. The total 2012 levy rate request is 5.209. What we expect under PTELL is 5.139, and the best estimation of EAV is 5.146.

Old Business

Approve Elementary Addition Grease Trap Revision Moved by Mallaney, seconded by Hofmeister, to approve the revised Elementary School addition grease trap for an additional cost not to exceed \$3,928.62 as presented. Ayes: Mallaney, Hofmeister, Dodge, Murray, Nelson, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

New Business

Approve Tax Levy Resolutions Moved by Nelson, seconded by Dodge to adopt the resolutions of proposed tax levy and publish the Certificate of Compliance with the Truth in Taxation in Accordance with Chapter 35 Sections 200/18-55 through 200/18-101.65 of the Illinois statutes. Ayes: Nelson, Dodge, Hofmeister, Mallaney, Murray, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Approve Levy Hearing & December Board Meeting Moved by Hofmeister, seconded by Nelson to set a levy hearing on December 18, 2012 at 6:25 p.m. Ayes: Hofmeister, Nelson, Dodge, Mallaney, Murray, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Approve Date For Board Retreat Moved by Preston, seconded by Hofmeister to approve February 2, 2013 as the date for the annual board retreat. Voice vote: All ayes – seven (7). Nays – none (0). Motion carried.

Approve Contractor Amendment Moved by Dodge, seconded by Mallaney to approve the contract amendment as presented. (This represents the change needed to breakout allowance values from base contract work). Ayes: Dodge, Mallaney, Hofmeister, Murray, Nelson, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Approve Scholastic Counts Moved by Dodge, seconded by Mallaney to approve the purchase of the Scholastic Reading Counts student access fee in the amount of no less than \$1,980 for the period from February 1, 2013 thru January 2016 for the purchase of 1,980 licenses as presented. Ayes: Dodge, Mallaney, Hofmeister, Murray, Nelson, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Future Action Items Future action items include the public hearing for the 2012 levy and the adoption of the 2012 levy at the December 18, 2012 Board meeting.

- Adjourn To Executive Session Moved by Nelson, seconded by Hofmeister to enter into Executive Session for the purpose of appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Ayes: Nelson, Hofmeister, Dodge, Mallaney, Murray, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.
Open session ended at 7:16 p.m.
- Return to Open Session Moved by Preston, seconded by Dodge to return to Open Session at 8:09 p.m.
Ayes: Preston, Dodge, Hofmeister, Mallaney, Murray, Nelson, and Stauffenberg – seven (7). Nays – none (0). Motion carried.
- Approve Notice to Remedy Employee “C” Moved by Dodge, seconded by Nelson, to approve the Notice to Remedy Employee “C”.
Ayes: Dodge, Nelson, Hofmeister, Mallaney, Murray, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.
- Meeting Adjourned Moved by Preston, seconded by Dodge to adjourn the meeting.
Voice vote: All ayes – seven (7). Nays – none (0). Motion carried.
The meeting ended at 8:10 p.m.

*Mark Stauffenberg**

Mark Stauffenberg
Board President

*Patrick Mallaney**

Patrick Mallaney
Board Secretary

MKS/PM/df

*Original signatures on file at the District Office